

International Educational Center - Linguamed
615 N. Milwaukee Ave
Glenview, IL 60025
Office: 847.486.8823 Fax: 847.486.9081

Document Checklist

Change of status

We are pleased that you are interesting in attending the International Educational Center. You are required to submit the following documents in order to complete your application for I-20 Form:

AT SCHOOL:

- Enrollment Agreement,**
- Biographical and dependent information sheet,**
- Placement Test.**

FROM THE APPLICANT:

- Copy of Documents:**
 - Copy of Passport,
 - Copy of Entry Visa,
 - Copy of I-94 Form,
 - DS-2019 (only for J-1 students),
 - I-797 Form (only if you have ever changed your non-immigrant status in the USA).
- Copy of High School or University Diploma** (translated into English).
- Evidence of Financial support (choose one of the following options)**
 1. Your Own Funds:
 - Provide the original bank statement from a bank account under your name showing at least **\$ 11,500** as the balance verified by a signature and a stamp from bank representative.

OR

2. Sponsorship from the United States:
 - Affidavit of Support Form I-134 (can be downloaded from www.uscis.gov or the sponsor can pick up a copy from the International Educational Center Office);
 - Bank Statement (from an account under you sponsor's name showing at least \$11,500 as the balance verified by a signature and a stamp from bank representative).

OR

3. Sponsorship from Abroad:
 - Letter from Sponsor translated into English including the following information:
 - Sponsor's full name and address
 - Students full name and address
 - Sponsor must state that he/she will pay for the student's: *Tuition, Room, Board and all other expenses for education.*
 - Bank Statement (from an account under you sponsor's name showing at least equivalent of \$11,500 as the balance verified by a signature and a stamp from bank representative).

Pay Fees

- \$125** IEC I-20 NON-REFUNDABLE PROCESSING FEE (for F1 students) and \$100 for F2 (family members)
- \$20** IEC NON- REFUNDABLE registration fee

- Payment Plan for \$2,790 (9 payments for \$310 (studying for 9 months) and 3 months - no fees (vacation))**

IEC Lawyer's fee

\$350 (CHANGE OF STATUS NON-REFUNDABLE PROCESSING FEE for each applicant)

USCIS Fees:

\$300 per person USCIS CHANGE OF STATUS FEE (money order, no personal checks) – FORM I-539 for each applicant)

\$200 SEVIS FEE (one time only for primary applicant; has to be paid by credit card at www.fmjfee.com/i901fee)

Dependent Information

If you have a spouse or children who will be your dependents while in the United States, you will need to provide the following documents in order to submit each dependent's I-20:

- Copy of Passport for Each Dependent,
- Additional Evidence of Financial Support (additional \$4,000 per each dependent).

Additional Documents for Lawyer:

- Confirmation of Residency,**
- Declaration of Intention** (personal statement – has to be written in your native language and then translated into English).